



Settlement Engagement and Transition Support (SETS) Youth Specialist

- ✓ Part time fixed term contract (28 hrs per week until 30 June 2022) with possibility of extension
 - ✓ Flexible working conditions
 - ✓ Attractive not-for-profit salary packaging options

Metro Assist Limited (formerly Metro Migrant Resource Centre) has an exciting opportunity for a motivated and experienced Settlement Youth Specialist Worker to join our Settlement and Employment team.

The Settlement Engagement and Transition Support (SETS) program aims to assist newly arrived migrants and refugees to become self-reliant and participate fully in the broader community. The position will work in collaboration with team members in the Settlement and Employment Team to implement activities that target eligible SETS target groups across the Canterbury-Bankstown and Inner West areas, with young people as a key focus.

This will be achieved through casework, referrals, outreach and group activities and education sessions. A range of youth capacity building activities will be facilitated by working with a range of stakeholders and young people themselves to develop their skills and knowledge.

The SETS Youth Specialist must adhere to both the SETS and Metro Assist reporting requirements and guidelines including a comprehensive understanding of the organisation's privacy and information security policies; and must remain informed of any program, policy, legislative and service changes as they develop.

Essential Selection Criteria

- Tertiary qualifications in community service or social science
 - Proven understanding of challenges newly arrived migrants and refugees may face in their settlement journey in Australia, in particular young people
 - Proven experience in collaborating with a range of stakeholders in the youth space to develop and implement programs and initiatives to help migrant young people to develop skills and capacity
 - Understanding of 'person-centred' case management and casework experience in a cross-cultural context
 - Excellent communication and interpersonal skills
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- High level of administrative, organisational skills and attention to details
- Strong computer literacy skills
- Current driver's license and access to a vehicle with comprehensive insurance; willingness to work across Metro Assist's sites in Bankstown, Condell Park, Campsie, Homebush or Marrickville
- Prepared to undergo a National Police and Working with Children Check

Desirable Selection Criteria

- Be competent in both speaking and written Arabic

HOW TO APPLY

Applications close 21 July 2021 and must be submitted to: recruitment@metroassist.org.au

Your application must address each of the selection criteria and include:

- A cover letter
- Statement against selection criteria
- A current resume including your full name, postal address and contact number
- Two of the most recent work-related referees stating names, positions and contact details

For enquiries regarding this position, please contact our HR Manager, Michelle Aldred, on (02) 9789 3744 or email: recruitment@metroassist.org.au.

Metro Assist is an Equal Opportunity Employer and is committed to achieving diversity within the workplace. Applications from Aboriginal and Torres Strait Islanders, people from culturally diverse backgrounds and people with disabilities are encouraged.

All offers of employment are subject to a satisfactory National Police Check and provision of a current Working with Children Check.

The successful applicant will be required to provide evidence of appropriate legal rights to work in Australia.
