



Casual Financial Counsellor

- ✓ **Attractive not-for-profit salary packaging options**
- ✓ **Convenient location based in Campsie**
- ✓ **Flexible working arrangements**

Metro Assist (formerly Metro Migrant Resource Centre) is seeking a qualified Financial Counsellor to join our dynamic organisation which is committed to making a positive impact in people's lives.

Metro Assist is committed to social justice and empowering our clients to achieve their full potential in life. We provide settlement services, employment support, family services, emergency relief, tenancy advice, financial counselling and undertake community development projects and initiatives.

About the Role

If you are looking for an opportunity to support clients facing financial hardship to improve their financial capacity & literacy, then this role is for you.

The Inner Western Sydney Financial Counselling Service provides information and counselling to clients experiencing difficulties with their financial commitments. The primary function of the service is the delivery of a face to face and virtual counselling service and provision of casework to clients who reside within the identified catchment area.

The Financial Counsellor will work on a casual basis and provide information, options, support and advocacy for individuals, families and groups of consumers to explore, develop and implement strategies for redressing credit issues and other financial hardship.

A detailed position description is available on our website: www.metroassist.org.au/workwithus

The salary is based on the SCHCADS Award, and generous salary packaging options are available. The successful applicant will also benefit from ongoing support & supervision, flexible working conditions to maintain excellent work-life balance, and our Employee Assistance Program.

Essential Selection Criteria

- Minimum Diploma in Financial Counselling and willingness to obtain accreditation with FCAN.
 - Demonstrated assessment and casework experience working with low income and disadvantaged families and individuals, including working with CALD, Aboriginal or low-literacy communities.
 - Knowledge of service providers within the NSW non-government and government sectors and strong understanding of finance sector.
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- Excellent oral and written communication skills that can be applied across multiple service delivery types; including casework; group work and training/community education.
- Knowledge and experience in community development, community liaison and advocacy. High level of proficiency in the use of Microsoft Office suite.

Desirable Selection Criteria

- Experience in working with community based organisations and commitment to the values underpinning not-for-profit sector organisations.
- Bilingual in a community language.
- Current NSW driver's licence and access to a comprehensively insured vehicle.

HOW TO APPLY

Applications close 2 April 2023 and must be submitted to: recruitment@metroassist.org.au

Your application must address each of the selection criteria and include:

- A cover letter
- Statement against selection criteria
- A current resume including your full name, postal address and contact number
- Two of the most recent work-related referees stating names, positions and contact details

For enquiries regarding this position, please contact our HR Manager Michelle Aldred n (02) 9789 3744 or email: recruitment@metroassist.org.au.

Please note that only shortlisted applicants will be contacted. Previous applicants need not apply.

Metro Assist is an Equal Opportunity Employer and supports an inclusive approach in the workplace. We celebrate our diversity and welcome applications from all cultures, ages, religions, genders, LGBTQIA+ people, Aboriginal and Torres Strait Islander peoples, and people with disabilities.

All offers of employment are subject to a satisfactory National Police Check, provision of a current Working with Children Check and an "up to date" Covid-19 vaccination status.

The successful applicant will be required to provide evidence of appropriate legal rights to work in Australia.
