Community Development Worker

✓ **Part Time Fixed Term 28 hours p/wk**
✓ **Attractive not-for-profit salary packaging options**
✓ **Additional paid wellbeing leave**
✓ **Flexible and hybrid working conditions**
✓ **Convenient Campsie based location**

Metro Assist Limited (formerly Metro Migrant Resource Centre) is seeking an experienced part-time Community Development Worker to be part of a vital service that makes a real difference to the wellbeing of families. Our team is primarily based in Campsie with outreach sites within the Inner west Strathfield, Burwood, Canterbury, and Canada bay.

Metro Assist is committed to social justice and empowering our clients to achieve their full potential in life. We provide settlement services, employment support, family services, emergency relief, tenancy advice, financial counselling and undertakes community development projects and initiatives. More information about us is available on our website: www.metroassist.org.au

About the Role

The Community Development Worker operates within the Family Team and is responsible for community engagement, program delivery, and networking with diverse communities, government and non-government agencies, and internal stakeholders under the Targeted Earlier Intervention (TEI) program funded by the Department of Communities and Justice.

The TEI program comprises two key streams, providing an evidence-based framework for prevention and early help:

- **Community Strengthening stream**: Includes activities that promote greater community cohesion, inclusion, wellbeing, and empowerment, with a focus on supporting Aboriginal communities.

- **Wellbeing and Safety stream**: Includes activities aimed at strengthening protective factors and addressing known risk factors. This stream ensures that parents and caregivers achieve their personal wellbeing and safety outcomes, enabling them to provide a safe and nurturing home for children and young people.

These streams are designed to offer flexible program activity options based on the needs and vulnerabilities of individuals and families, who may access services across one or both streams simultaneously. As vulnerabilities change over time, access to support may shift to meet their evolving needs.

The Community Development Worker will:

- Deliver programs that empower CALD, LGBTQIA+, Aboriginal, and Torres Strait Islander communities by fostering inclusiveness, social participation, and wellbeing within a child protection lens.

- Promote personal development and safety for children, young people, families, and communities through tailored programs and projects.

- Build sustainable partnerships and networks, collaborating with stakeholders to coordinate community events and activities.

- Work within Metro Assist's culturally sensitive, trauma-informed, and person-centered framework to ensure services are accessible and inclusive.

- Maintaining program data and reporting as required by the organisation.

- Provide monthly and accurate program reports to immediate supervisor and Family and Financial Inclusion Manager.

This role is integral to Metro Assist's commitment to empowering vulnerable communities by delivering effective, strengths-based programs and services that align with TEI objectives.

A full position description is available on our website http://www.metroassist.org.au/get-involved/work-with-us.htm

The salary is based on the SCHCADS Award with Above Award rates of pay, generous salary packaging options are available to increase your take home pay, additional paid leave days are provided to all staff, and flexible/hybrid working options are available to support work life balance. The successful applicant will also benefit from ongoing support & supervision, and have access to our confidential Employee Assistance Program offering a range of wellbeing supports.

Essential Selection Criteria

- Demonstrated experience providing access to information, resources and services to the community.
- Relevant qualifications – minimum Diploma in Community Services.
- Understanding of and experience working in partnership with local services, agencies and service networks.
- Experience conducting community consultations and meetings and organising community events, such as open days, expos etc.
- Experience in working with people from disadvantaged CALD, Aboriginal and Torres Strait Islander and refugee communities.
- Experience and understanding of administrative, accountability and data management processes.
- Demonstrated ability to work independently and as part of a team.

Desirable Selection Criteria

- Bilingual speaker in a community language (Arabic is preferrable).
- Ability to write succinct and accurate reports and to communicate effectively with team members, management and Departmental officers.
- Current drivers license and access to own vehicle.

HOW TO APPLY

Applications close 22 June 2025, applications will be reviewed as they are received and must be submitted to: **recruitment@metroassist.org.au** Your application <u>must address each of the selection criteria</u> and include:

- A cover letter
- Statement against selection criteria
- A current resume including your full name, postal address and contact number
- Two of the most recent work-related referees stating names, positions and contact details

For enquiries regarding this position please contact our Human Resources Manager, Michelle Aldred, on (02) 9789 3744 or email: recruitment@metroassist.org.au

Please note that only shortlisted applicants will be contacted. Previous applicants need not apply.

Metro Assist is an Equal Opportunity Employer and supports an inclusive approach in the workplace. We celebrate our diversity and welcome applications from all cultures, ages, religions, genders, LGBTQIA+ people, Aboriginal and Torres Strait Islander peoples, and people with disabilities.

All offers of employment are subject to a satisfactory National Police Check and provision of a current Working with Children Check.

The successful applicant will be required to provide evidence of appropriate legal rights to work in Australia.